

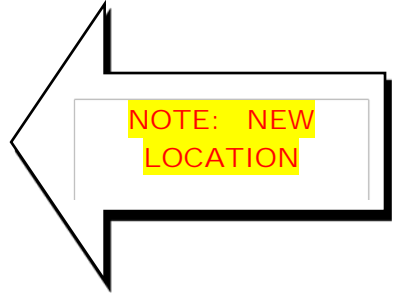


ORANGE COUNTY DEVELOPMENT BOARD
1300 S. GRAND AVENUE, BLDG. B, 3RD FLOOR
SANTA ANA, CA 92705-4407
PHONE: (714) 480-6500

Orange County Development Board
SPECIAL MEETING

December 5, 2018
8:30 A.M.

Orange County Development Board /
County Operations Center
1300 S. Grand Ave.
Building A - Conference Room B
Santa Ana, CA 92705
714-480-6500



AGENDA

The agenda contains a description of each item to be considered. No action will be taken on items not appearing in this agenda.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

BOARD MEMBER ROLL CALL

PUBLIC COMMENTS:

Members of the public may address the Orange County Development Board (OCDB) on items listed within this agenda or matters not appearing on the agenda so long as the subject matter is within the jurisdiction of the OCDB (3 minutes max).

- | | |
|--|--------------------|
| 1. MINUTES | ACTION |
| The minutes of the September 12, 2018 Orange County Development Board meeting will be presented for review and approval. | |
| 2. INTRODUCTIONS | INFORMATION |
| New staff of the OCDB will be introduced. | |
| 3. UPDATE ON THE ONE-STOP SYSTEM TRANSITION | INFORMATION |
| Staff will provide information on the One-Stop System transition. | |
| 4. OCDB MEMBER COMPOSITION | INFORMATION |
| Staff will provide information on OCDB member composition and term renewals. | |

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| 5. OCDB BYLAWS | INFORMATION |
| Staff will provide information on the OCDB Bylaws. | |
| 6. WORKFORCE BOARD TRAINING | INFORMATION |
| Staff will provide information on the Workforce Board Training. | |
| 7. CHAIR AND DIRECTOR'S REPORT | INFORMATION |
| The Chair and Director will provide an update on OCDB activities. | |
| 8. ADJOURNMENT | |

This agenda contains a brief description of each item to be considered. Except as provided by law, no action shall be taken on any item not appearing in the agenda. To speak on an item, complete a Speaker Request Form(s) identifying the item(s) and deposit it in the box on the Chairman's desk. To speak on a matter not appearing in the agenda, but under the jurisdiction of the Orange County Development Board, you may do so during Public Comments. Speaker request forms must be deposited prior to the beginning of the meeting, the reading of the individual agenda items and/or the beginning of Public Comments. When addressing the Development Board, it is requested that you state your name for the record. Address the Board as a whole through the Chair. Comments to individual Members or staff are not permitted. Speakers are limited to three (3) minutes.

Materials/handouts can be requested up to 72 hours in advance of OCDB meetings by visiting the Orange County Development Board Administrative Office located at 1300 S. Grand Avenue, Building B, Santa Ana, CA 92701 8:00 am - 5:00 pm, Monday-Friday or at www.ocboard.org.

This WIOA Title I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. TDD/TTY users, please call the California Relay Service (800) 735-2922 or 711. If you need special assistance to participate in this program, please contact 714-480-6500 at least 72 hours prior to the event to allow reasonable arrangements to be made to ensure program accessibility.

Item #1 – ACTION

Approve Minutes

Orange County Development Board
Special Meeting

September 12, 2018

8:30 AM

Orange County Development Board

1300 S. Grand Ave.

Building B – Conference Room A/B

Santa Ana, CA 92705

714-480-6500

MINUTES

Guests:

Ashley Vican
Gloria Gaitan
Kristen Kosakeua
Kristina Meza
MaryAnn Profeta
Rena Drake

David Baquerizo
Alexis Altounian
Javier Cabrera
Catherine Calder
Doug Wooley
Suzanne Campbell

Kimberly May
Kathy Copland
D.T. Varnum
Michelle Foster
Mary Anne Foo
K. Atterbeary

CALL TO ORDER

Bob Bunyan called the meeting to order at 8:31 a.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBER ROLL CALL:

Present: Bob Bunyan, Tod Burnett, Rob Claudio, Janelle Cranch, Lauray Holland-Leis, Alireza Jazayeri, Kevin Landry, Tod Sword and Tom Tassinari were present for roll call. Gary Matkin arrived at 8:33 a.m. and Mike Ruane arrived at 8:48 a.m.

Absent: Trung Le, John Luker, Doug Mangione, Barbara Mason, and Ernesto Medrano.

PUBLIC COMMENTS:

Mike Gatto representing Managed Careers Solutions, Javier Cabrera with Charitable Ventures of OC Project Kinship, Kathy Copeland with Goodwill of Orange County, Knowlton Atterbeary with KRA Corporation, and Kristine Meza with OCAPICA.

1. MINUTES

ACTION

The minutes of the July 25, 2018 Orange County Development Board meeting were presented for review and approval.

Rob Claudio motioned to approve the minutes, Janelle Cranch seconded. Lauray Holland-Leis, Tod Sword, Tom Tassinai and Gary Matkin abstained. Motion passed.

2. WIOA TITLE I CAREER SERVICES & ONE-STOP OPERATOR REQUEST FOR PROPOSALS RATINGS ACTION

The ratings of the Evaluation Committee's review of the WIOA Title I Career Services and One-stop Operator Request for Proposals (RFP) were presented for review and approval.

Staff provided information on the RFP timeline and process. Additional information was provided on the number of responsive and non-responsive applications received in response to the RFP.

The Board discussed the timeline listed within the background and requested additional information be added to the July 26, 2017 description: The OCDB discussed the overall RFP structure and evaluation procedures, but not specific terms as advised by County Counsel. Additionally, the Board discussed the revised RFP released in April 2018, the slate of eligible providers and the process in negotiating and selecting the service provider(s).

A motion was made to approve the recommendation with a modification:

Approve list of eligible Applicants outlined on the attached Evaluation Committee Ratings Report, pursuant to WIOA Section 108 (d) (10) **for submission to the Board of Supervisors on September 25, 2018.**

Gary Matkin motioned to approve. Rob Claudio seconded. Kevin Landry and Lauray Holland-Leis abstained. Motion passed.

3. WIOA ONE-STOP SYSTEM OPERATOR & CAREER SERVICES FUNDING AWARD ACTION

The WIOA One-Stop System Operator & Career Services Program funding award recommendations were presented for review and approval.

Staff provided information on the current One-Stop System and terms of contracts, and the services and categories recommended for funding.

The Board discussed the current System in place, the practice in selecting the highest scorer and the option not to select the highest scorer, the criteria and process in scoring the first RFP from the second RFP, benefits of having a variety of service providers and the importance of a seamless transfer of service providers.

A motion was made to approve the recommendations with an amendment to recommendation #1, voting on the Veterans Employment Related Assistance Program (VEAP) funding separately.

Approve funding recommendations as outlined ~~“One-Stop System Allocations (\$)”~~
~~above~~ for the Comprehensive One-Stop Services – North, Comprehensive One-
Stop Services – South and the One-Stop Operator.

Mike Ruane motioned to approve. Gary Matkin seconded. Lauray Holland Leis and Kevin Landry abstained. Motion passed.

An additional motion was made to approve the Veterans Employment Related Assistance Program (VEAP) funding allocation:

Approve the funding recommendations for the VEAP program, and recommend the Board of Supervisors to select one of the qualified vendors.

Mike Ruane motioned to approve. Janelle Cranch seconded. Lauray Holland Leis and Todd Burnett abstained. Motion passed.

4. WIOA PERFORMANCE DASHBOARD **INFORMATION**

Staff presented the WIOA performance reports and expenditure information for all programs for the period of July 1, 2017 through June 30, 2018.

5. CHAIR & DIRECTOR’S REPORT **INFORMATION**

The Chair provided information on the topics discussed at the California Workforce Association Meeting of the Minds Conference and the importance of education and training in response to business needs.

Meeting adjourned at 10:20 a.m.

Item #6– INFORMATION

**WORKFORCE BOARD TRAINING
Recommendation Summary**

BACKGROUND:

Since 2016, the California Workforce Development Board has worked with the Regional Planning Units (RPU) throughout the State to support the Regional Training Plans (RTP) as established in the State Plan. The OC Region was allocated training funds to expand capacity building efforts and provide professional development for board members, staff, and partners as part of the OC Regional Plan implementation and to meet the State requirements. The OC Regional Planning Unit has continued to coordinate staff development and capacity building efforts based on each region's RTP. The goal of the trainings are to share innovative best practices and strategies to improve service delivery to participants, partners, and employers within the Orange County Region.

PURPOSE:

The Strategic Planning Session for the Orange County Workforce Board Members (AWDB, OCDB, and SAWDB) will expand the awareness of regional initiatives that are highlighted in the OC Regional Plan. The training will explore ways that Board Members can support local initiatives, and how their organizations might combine efforts to more positively respond to key industry necessities in the region.

The training session will focus on key goals of the OC Regional Plan to ensure the local boards have a shared understanding of where the region currently stands in workforce. The intent is to not create more tasks and work for staff, but rather to identify what is most important to board members. The goal of the training is to establish ways to work together to further goals and initiatives that exist in the OC Regional Plan.

TRAINER:

John D. Baker of Core Factors

TRAINING DATE:

February 27, 2018

LOCATION:

TBD