



ORANGE COUNTY DEVELOPMENT BOARD
 1300 S. GRAND AVENUE, BLDG. B, 3RD FLOOR
 SANTA ANA, CA 92705-4407
 PHONE: (714) 480-6500

ORANGE COUNTY DEVELOPMENT BOARD

**July 26, 2017
 Irvine Regional Park
 Soda Fountain Pavilion
 1 Irvine Park Rd.
 Orange, CA 92869
 (714) 973-6835
 8:30 a.m.**



AGENDA

The agenda contains a description of each item to be considered. No action will be taken on items not appearing in this agenda.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

BOARD MEMBER ROLL CALL

PUBLIC COMMENTS:

Members of the public may address the Orange County Development Board (OCDB) on items listed within this agenda so long as the subject matter is within the jurisdiction of the OCDB (3 minutes max).

1. INTRODUCTION OF MEMBERS **INFORMATION**
 Members of the OCDB will be introduced.

2. MINUTES **ACTION**
 The minutes of the April 26, 2017 Orange County Development Board meeting are presented for review and approval.

3. WIOA ONE-STOP OPERATOR & CAREER SERVICES **INFORMATION**
REQUEST FOR PROPOSALS UPDATE
 Staff will provide an update on the WIOA One-Stop Operator & Career Services Request for Proposals (RFP).

4. AGREEMENT WITH THE CITY OF ANAHEIM **INFORMATION**
 Staff will provide information on the Agreement with the City of Anaheim.

5. ANAHEIM / OC JOB FAIR

INFORMATION

An update on the Anaheim / OC Job Fair will be provided.

6. OCDB ELECTION OF OFFICERS

ACTION

Staff will provide information on OCDB Election of Officers.

Recommendation: *Direct staff to schedule the election of officers for the first full OCDB meeting in 2018.*

7. CHAIR'S REPORT

INFORMATION

The Chair will provide an update on OCDB activities.

ADJOURNMENT

This agenda contains a brief description of each item to be considered. Except as provided by law, no action shall be taken on any item not appearing in the agenda. To speak on an item, complete a Speaker Request Form(s) identifying the item(s) and deposit it in the box on the Chairman's desk. To speak on a matter not appearing in the agenda, but under the jurisdiction of the Orange County Development Board, you may do so during Public Comments. Speaker request forms must be deposited prior to the beginning of the meeting, the reading of the individual agenda items and/or the beginning of Public Comments. When addressing the Development Board, it is requested that you state your name for the record. Address the Board as a whole through the Chair. Comments to individual Members or staff are not permitted. Speakers are limited to three (3) minutes.

Materials/handouts can be requested up to 72 hours in advance of OCDB meetings by visiting the Orange County Development Board Administrative Office located at 1300 S. Grand Avenue, Building B, Santa Ana, CA 92701 8:00 am - 5:00 pm, Monday-Friday or at www.ocboard.org

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should call (714) 480-6500 or the TDD at (714) 834-7163. Please call 48 hours in advance to allow the County to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 American Disabilities Act Title II).

Item #1 – INFORMATION

**INTRODUCTION OF MEMBERS
Recommendation Summary
July 26, 2017**

BACKGROUND:

Orange County Development Board (OCDB) members will be introduced.

RECOMMENDATION(S):

Receive and File

ATTACHMENT(S):

None

Item #2 – ACTION

**MINUTES
Recommendation Summary
July 26, 2017**

**Orange County Development Board
& Executive Committee**

April 26, 2017

8:30 a.m.

Crowne Plaza

Promenade I – Conference Room

3131 Bristol Street

Costa Mesa, CA 92626

(714) 557-3000

MINUTES

Present:

Bob Bunyan
Dr. Tod Burnett
Tom Porter
Lauray Holland Leis
Alireza Jazayeri
John Luker
Douglas Mangione
Barbara Mason
Gary Matkin
Tom Tassinari
Alan Woo
Rachel Ramirez
Tod Sword
Adalberto J. Quijada

Guests:

Doug Wooley
Rena Drake
David Baquerizo
Kristine Meza
Kimberly May
Nina Reyes
John Gutierrez
Dennis Varnum
Al Rodriguez
Mike Lancaster
Shawna Wright
Andrew Tsai
Joleen Le

CALL TO ORDER

Bob Bunyan called the meeting to order at 8:29 a.m.

1. INTRODUCTION OF NEW MEMBERS / GUESTS

INFORMATION

No new members or guests were introduced.

2. ECONOMIC INDICATORS REPORT

PRESENTATION

Dr. Wallace Walrod from the Orange County Business Council provided an overview of the economic indicators/dashboard.

3. MINUTES

ACTION

The minutes of the February 22, 2017 Orange County Development Board meeting were presented for review and approval.

Item #3 – INFORMATION

WIOA ONE-STOP OPERATOR & CAREER SERVICES REQUEST FOR PROPOSALS UPDATE Recommendation Summary July 26, 2017

The Comprehensive/Satellite One-Stop Centers and Business Services Request for Proposals (RFP) was issued in 2012. Initial funding was awarded for FY 2013-2014 with provisions for four (4) additional one year renewals. The current agreements awarded under the initial RFP expire June 30, 2018. OCDB staff is currently preparing a new RFP for contracts that would commence on July 1, 2018.

The Workforce Innovation and Opportunity Act (WIOA) was signed into law on July 22, 2014 with implementation to begin on July 1, 2015. WIOA has brought many changes and improvements to the Workforce Development System. Accordingly, the Orange County Development Board (OCDB) will issue a new RFP that will be in alignment with WIOA objectives and will be designed to help workers, including those with barriers to employment, access employment, job-driven training, and supportive services; streamline service delivery; align programs to assure coordination, use, and integration of all available resources; and improve services to employers.

A high-level overview of the RFP's structure and procedures regarding its evaluation and timing are included below. Based on guidance from County Counsel, this information is being included in this agenda for informational purposes only. OCDB staff will continue to develop and finalize the RFP, which is anticipated to be released in October 2017. Additionally, if time permits, the RFP may be brought back to this committee as another informational item prior to its release.

WIOA states the One-Stop delivery system must include *at least one comprehensive physical center* in each local workforce area that must provide the basic and individualized services specified in (20 CFR Part 652), §662.100. A Comprehensive Center must provide a full array of employment and training related services for workers, young adults and businesses. These locations include (but are not limited to) the mandatory WIOA partners as outlined in (20 CFR Part 652), §662.200. The RFP will require proposers to describe how they plan to geographically and demographically serve their proposed regions in the most cost effective manner.

Additional principles that will guide development of the RFP include:

- Encouraging integration of business services with job seeker services;
- Encouraging proposers to identify cash and/or in-kind resources to enrich programs and services offered through the One-Stop System;
- Maintaining budgetary and fiscal controls to contain profit and non-participant costs;
- Ensuring that a proposer can only be awarded the One-Stop Operator OR the Career Services Provider, but NOT both; and

- Providing an option for a joint procurement with Anaheim and Santa Ana for a Regional One-Stop Operator.

The WIOA RFP will actually be comprised of two (2) RFPs – one will be for the procurement of the One-Stop Operator and another will be for the procurement of Career Services. RFP responses will be scored based on an established scoring rubric that seeks to achieve the principles outlined above in a cost-effective and prudent manner. The RFP responses will be scored by a panel of qualified experts, which may include OCDB board members.

RECOMMENDATION(S):

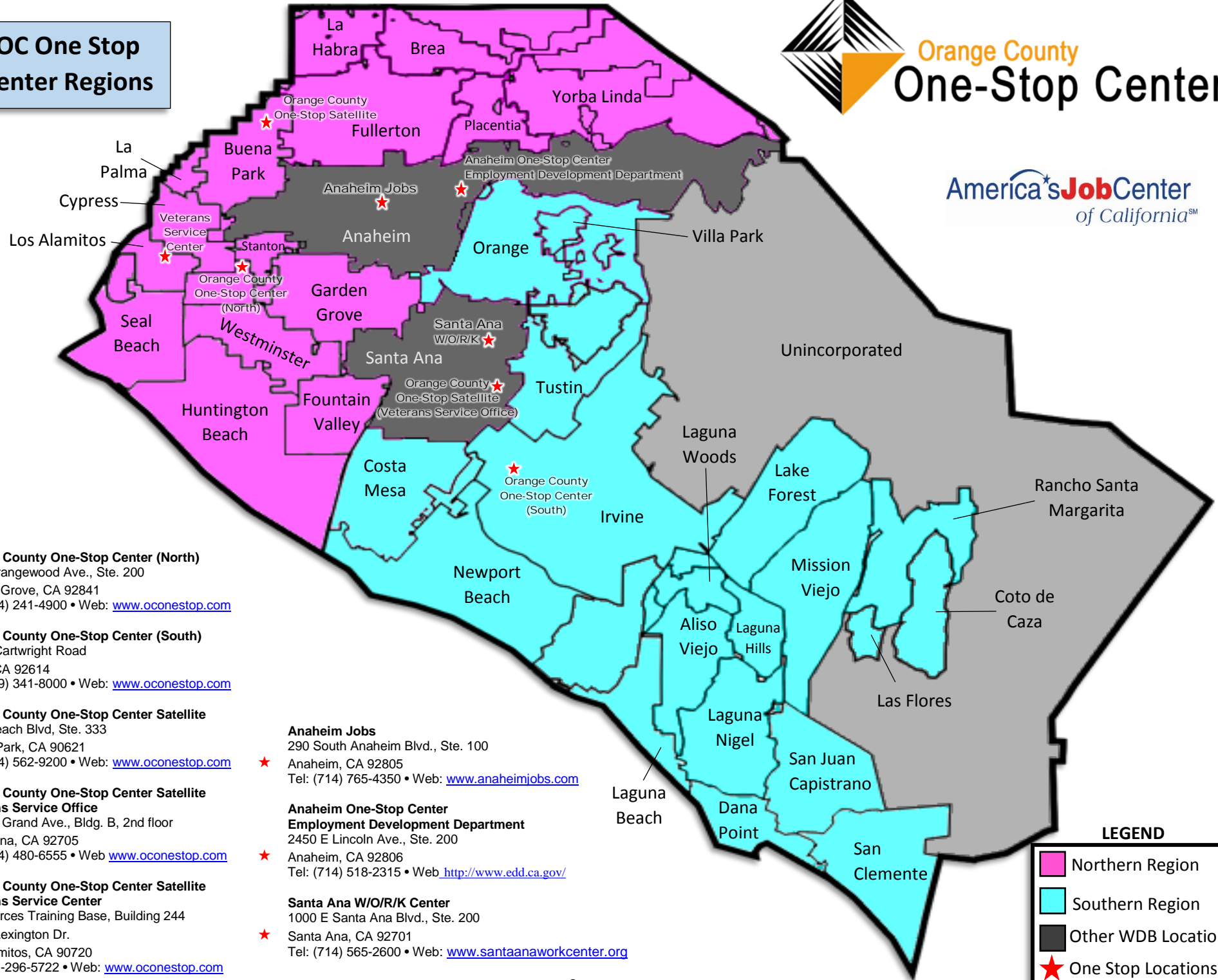
Receive and File

ATTACHMENT(S):

One-Stop System Map

RFP Timeline

OC One Stop Center Regions



- ★ **Orange County One-Stop Center (North)**
7077 Orangewood Ave., Ste. 200
Garden Grove, CA 92841
Tel: (714) 241-4900 • Web: www.oconestop.com
- ★ **Orange County One-Stop Center (South)**
17891 Cartwright Road
Irvine, CA 92614
Tel: (949) 341-8000 • Web: www.oconestop.com
- ★ **Orange County One-Stop Center Satellite**
6281 Beach Blvd, Ste. 333
Buena Park, CA 90621
Tel: (714) 562-9200 • Web: www.oconestop.com
- ★ **Orange County One-Stop Center Satellite Veterans Service Office**
1300 S. Grand Ave., Bldg. B, 2nd floor
Santa Ana, CA 92705
Tel: (714) 480-6555 • Web: www.oconestop.com
- ★ **Orange County One-Stop Center Satellite Veterans Service Center**
Joint Forces Training Base, Building 244
11200 Lexington Dr.
Los Alamitos, CA 90720
Tel: 562-296-5722 • Web: www.oconestop.com

- ★ **Anaheim Jobs**
290 South Anaheim Blvd., Ste. 100
Anaheim, CA 92805
Tel: (714) 765-4350 • Web: www.anaheimjobs.com
- ★ **Anaheim One-Stop Center Employment Development Department**
2450 E Lincoln Ave., Ste. 200
Anaheim, CA 92806
Tel: (714) 518-2315 • Web: <http://www.edd.ca.gov/>
- ★ **Santa Ana W/O/R/K Center**
1000 E Santa Ana Blvd., Ste. 200
Santa Ana, CA 92701
Tel: (714) 565-2600 • Web: www.santaanaworkcenter.org

LEGEND

- Northern Region
- Southern Region
- Other WDB Locations
- One Stop Locations

TENTATIVE REQUEST FOR PROPOSALS (RFP) TIMELINE

Note: Specific dates and details outlined below are approximate and may be changed at any time without further notice.

REVIEW / APPROVALS / PROCESS	TENTATIVE DATES
RFP Research and Development	January – May, 2017
Contract Boilerplate Development	Ongoing
Review One-Stop Timeline and Policy Issues – SD&P Committee	July 13, 2017
Review One-Stop RFP Update – Executive Committee	July 21, 2017
Review One-Stop RFP Update – OCDB	July 26, 2017
Draft RFP and Application Materials	July 27 – August 28, 2017
Determine Evaluation Criteria and Scoring Methodology	July 27 – August 28, 2017
Finalize RFP and Model Contract	August 29 – September 22, 2017
Review and Approvals	September 25 – October 25, 2017
Public Notice	October 20-22, 2017
Release RFP through BidSync	October 30, 2017
Bidder's Conference	November 6, 2017
Due Date for Notice of Intent to Submit Proposal	December 1, 2017 @ 4 p.m.
RFP Due Date	December 19, 2017 @ 4 p.m.
Review Proposals for Responsiveness	December 20, 2017
Evaluator's Orientation (teleconference)	January 9, 2018
Evaluator's Review Period	January 9 – 23, 2018
Evaluation Session (in person)	January 24, 2018
OCDB Review	February 28, 2018
Appeal Period (33 working days from posting of intent to award)	February 5 – March 21, 2018
Preliminary Contract Negotiation	February 8 – March 21, 2008
BOS Meeting with Funding Recommendation Approval	April 24, 2018
Transition Overlap	May 1 – June 30, 2018
Year 1 Contract Dates/Start of Program	July 1, 2018 – June 30, 2019

Item #4 – INFORMATION

**AGREEMENT WITH THE CITY OF ANAHEIM
Recommendation Summary
July 26, 2017**

BACKGROUND:

The Orange County Development Board plans to execute an agreement with the City of Anaheim / Workforce Development Board.

RECOMMENDATION(S):

Receive and File

ATTACHMENT(S):

None

Item #5 – INFORMATION

**ANAHEIM / OC JOB FAIR
Recommendation Summary
July 26, 2017**

BACKGROUND:

The Anaheim/OC Job Fair is a joint venture of the Orange County Development Board (OCDB), the Anaheim Workforce Development Board, the Santa Ana WDB, and the Anaheim Chamber of Commerce with support from the City of Anaheim and the County of Orange.

The 2017 Job Fair is scheduled to take place in late September.

RECOMMENDATION(S):

Receive and File

ATTACHMENT(S):

None

Item #6 – ACTION

**OCDB ELECTION OF OFFICERS
Recommendation Summary
July 26, 2017**

BACKGROUND:

The Orange County Development Board (OCDB) officers shall consist of a Chairperson, Vice-Chairperson and Second Vice-Chairperson.

The Orange County Development Board Bylaws, Article III (B) states:

- A. Election of officers shall be held annually during the first OCDB meeting of each fiscal year by majority vote, a quorum being present. The election date may be changed in any given year if formally determined necessary by the full OCDB.
 1. An ad hoc committee shall be appointed for purposes of securing nominations for OCDB officers.
 2. Additional nominations from the floor will be accepted by the chair or acting chair of the OCDB before the vote takes place.
 3. All officers shall be elected for a term of one (1) year, and shall serve until their successors are elected.
 4. Officers shall begin their terms of office at the close of the meeting during which they were elected.

RECOMMENDATION(S):

Direct staff to schedule the election of officers for the first full OCBD meeting in 2018.

ATTACHMENT(S):

None

Item #7 – INFORMATION

**CHAIR'S REPORT
Recommendation Summary
July 26, 2017**

BACKGROUND:

The Chair will provide an update on OCDB activities.

RECOMMENDATION(S):

Receive and File

ATTACHMENT(S):

None