



ORANGE COUNTY DEVELOPMENT BOARD
1300 S. GRAND AVENUE, BLDG. B, 3RD FLOOR
SANTA ANA, CA 92705-4407
PHONE: (714) 480-6500

ORANGE COUNTY DEVELOPMENT BOARD

Executive Committee

October 21, 2016
8:30 AM
Orange County One-Stop Center
Newport Room
17891 Cartwright Rd.
Irvine, CA 92614
949-341-8000



REVISED AGENDA

CALL TO ORDER

The agenda contains a description of each item to be considered. No action will be taken on items not appearing in this agenda.

PUBLIC PARTICIPATION

Members of the public may address the Executive Committee on items listed within this agenda so long as the subject matter is within the jurisdiction of the Committee.

- 1. **MINUTES** **ACTION**
The minutes of the July 22, 2016 Executive Committee meeting are presented for review and approval.
- 2. **TRAINING EXPENDITURES UPDATE** **INFORMATION**
Staff will provide information on the Training Expenditures.
- 3. **ONE-STOP SYSTEM FUNDING RECOMMENDATIONS** **ACTION**
Additional One-Stop System funding recommendations for Program Year 2016-17 will be presented for review and approval.
- 4. **BOARD OF SUPERVISORS POLICY ON BOARD MEMBERSHIP** **INFORMATION**
Staff will provide information on the Board of Supervisors policy regarding board membership.

- 5. CLOSEOUT ONE-STOP CENTER OPERATOR/RESCARE INFORMATION**
Staff will provide information on the Program Year 2015-16 One-Stop Center Operator/ResCare closeout.
- 6. OC REGIONAL PLAN UPDATE INFORMATION**
Staff will provide information on the OC Regional Plan.
- 7. CHAIR AND DIRECTOR'S REPORT INFORMATION**
The Chair and Director will provide an update on OCDB activities.

ADJOURNMENT

If you need special assistance to participate in this meeting, call (714) 480-6500 or the TDD at (714) 834-7163. Please call 48 hours in advance to allow the County to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 American Disabilities Act Title II).

To obtain copies of OCDB Committee Agendas and Attachments, visit our website at: www.ocboard.org or contact the Orange County Development Board Administrative Office: 1300 S. Grand Avenue, Bldg. B, 3rd Floor, Santa Ana, CA 92705 – (714) 480-6449.

Item #1 – ACTION

**MINUTES
Recommendation Summary
October 21, 2016**

**Orange County Development Board
Executive Committee
July 22, 2016
8:30 AM
Orange County One-Stop Center
125 Technology Dr. Suite 200
Irvine, CA 92618**

MINUTES

Present:

Doug Mangione
Bob Bunyan
Tom Porter
Tod Sword
Lauray Holland-Leis
Barbara Mason

Guests:

Al Rodriguez
David Baquerizo
Doug Wooley
Mary Dang

CALL TO ORDER

Bob Bunyan called the meeting to order at 8:34 a.m.

- 1. MINUTES** **ACTION**
The minutes of the April 22, 2016 Executive Committee meeting were presented for review and approval.

Tom Porter motioned to approve. Barbara Mason seconded. Doug Mangione abstained. Motion passed.
- 2. WORKFORCE SERVICES REQUEST FOR PROPOSALS** **ACTION**
Staff provided information on the Workforce Service Request for Proposals (RFP).

Tom Porter motioned to approve. Lauray Holland-Leis seconded. Motion passed.
- 3. OC DEVELOPMENT BOARD COMMITTEE STRUCTURES** **DISCUSSION**
OC Development Board Committee structures were discussed.
- 4. GRANTS UPDATE** **INFORMATION**
Staff provided information on recent grant activity.

5. WIOA UPDATE

INFORMATION

Staff presented information on various activities related to WIOA.

6. CHAIR AND DIRECTOR'S REPORT

INFORMATION

The Chair and Director provided an update on OCDB activities and WIOA implementation activities.

The meeting adjourned at 10:01 a.m.

Item #2 – INFORMATION

TRAINING EXPENDITURES UPDATE Recommendation Summary October 21, 2016

BACKGROUND:

The Program Year (PY) 2012-13 year marked the start of Senate Bill (SB) 734 which affects the flexibility and control of funds at the local level. SB 734 requires that local workforce investment boards ensure that an amount equivalent to 25% of total WIA Adult and Dislocated Worker program allocations are expended on training services. Beginning PY 2016-17, the minimum training expenditure requirement increased to 30%. The bill also authorizes local workforce investment boards to utilize leveraged funding in combination with training funds. The local boards can receive credit of up to 10% of Adult and Dislocated Worker allocations for leveraged resources.

RECOMMENDATION(S):

Receive and File

ATTACHMENT(S):

WIOA Training Investment Plan

Item #2 - Training Investment Plan (TIP) PY 2016-17

WIOA Formula Allocations, PY 2016-17

| | |
|--|--------------------|
| Adult Formula | \$3,070,567 |
| Dislocated Worker Formula | \$4,656,958 |
| Total | \$7,727,525 |
| Training Expenditure Requirements | \$2,318,258 |

| | | |
|-------------------------|---|--------------------------|
| ADULT | | \$3,070,567 |
| Training Investment | | \$927,303 |
| <i>Type</i> | <i>Description</i> | <i>Investment Amount</i> |
| Individual Trng Account | Tuition assistance for participants | \$309,101 |
| Work-Based Training | On-the-Job Training/Customized Training | 309,101 |
| Leveraged Resources | | 309,101 |
| | Total Investment | \$927,303 |
| | Investment distribution of total required | 40% |

| | | |
|--------------------------|---|--------------------------|
| DISLOCATED WORKER | | \$4,656,958 |
| Training Investment | | \$1,390,955 |
| <i>Type</i> | <i>Description</i> | <i>Investment Amount</i> |
| Individual Trng Account | Tuition assistance for participants | \$463,652 |
| Work-Based Training | On-the-Job Training/Customized Training | 463,652 |
| Leveraged Resources | | 463,652 |
| | Total Investment | \$1,390,955 |
| | Investment distribution of total required | 60% |

SB 734 Training Expenditure Report
As of AUGUST 31, 2016

| ADULT | PLANNED | EXPENDED |
|--|-----------|-----------|
| Individual Training Account (ITA) | \$309,101 | \$187,549 |
| Work-Based Training | 309,101 | 4,000 |
| Leveraged Resources | 309,101 | 0 |
| Sub Total: | \$927,303 | \$191,549 |
| Expended Adult \$ Used to Meet PY15-16 TIP | -- | 83,187 |
| Sub Total: | \$927,303 | \$274,736 |

| PLANNED VS. EXPENDED |
|----------------------|
| 29.63% |

| DISLOCATED WORKER (DW) | PLANNED | EXPENDED |
|---|-------------|-----------|
| Individual Training Account (ITA) | \$463,652 | \$259,433 |
| Work-Based Training | 463,652 | 0 |
| Leveraged Resources | 463,652 | 0 |
| Sub Total: | \$1,390,955 | \$259,433 |
| Expended DW \$ Used to Meet PY15-16 TIP | -- | \$231,652 |
| Sub Total: | \$1,390,955 | \$491,085 |

| PLANNED VS. EXPENDED |
|----------------------|
| 35.31% |

| | | |
|--------------------------------------|--------------------|------------------|
| TOTAL EXPENDITURES (ADULT/DW) | \$2,318,258 | \$765,821 |
|--------------------------------------|--------------------|------------------|

| |
|---------------|
| 33.03% |
|---------------|

Note: Up to 10% of the combined Adult and DW fund allocation (or \$772,753) may be used to meet training expenditure requirements via leveraged resources.

Item #3 – ACTION

**ONE-STOP SYSTEM FUNDING RECOMMENDATIONS
Recommendation Summary
October 21, 2016**

BACKGROUND:

On April 27, 2016, the OCWIB approved funding allocations for formula and discretionary grants for Fiscal Year (FY) 2016-17. There are un-obligated funds that need to be allocated for FY 2016-17. Funding will be used to support the ongoing services delivered through the One-Stop System with a focus on work-based training activities that will ensure SB734 requirements are met by June 30, 2016.

RECOMMENDATION(S):

1. Fund ProPath, Inc. for an amount not to exceed \$400,000 for Adult and Dislocated Worker programs.
2. Without further OCDB approval, staff may shift funds between funding streams to maximize service provision.
3. Without further OCDB approval, authorize staff to exercise a cost contingency increase not to exceed a total of ten (10) percent of the contract amounts.

ATTACHMENT(S):

None

Item #4 – INFORMATION

**BOARD OF SUPERVISORS POLICY ON BOARD MEMBERSHIP
Recommendation Summary
October 21, 2016**

BACKGROUND:

In order to better facilitate member appointments to boards, committees, and commissions, the Board of Supervisors (BOS) has issued directives to clarify specific nominee requirements. OCDB has been asked to consider the issue, discuss options, and direct staff on potential future actions.

RECOMMENDATION(S):

Receive and File

ATTACHMENT(S):

Resolution (To be distributed at the meeting)

Item #5 – INFORMATION

**CLOSEOUT OF ONE-STOP CENTER OPERATOR/RESCARE
Recommendation Summary
October 21, 2016**

BACKGROUND:

On October 1, 2015, Arbor E&T, LLC doing business as ResCare Workforce Services (RWS) submitted a written notice that requested a reduction in services, effective January 1, 2016. RWS requested a significant reduction of their role as service provider under their current One-Stop Center Agreement and their Veterans Employment-Related Assistance Program (VEAP) Agreement. Their current contracts would otherwise have expired on June 30, 2016.

As lessee, RWS committed to maintain the leases in Garden Grove, Irvine, Buena Park and Los Alamitos. Additionally, they had a Facilities Coordinator manage these properties through June 30, 2016.

Staff developed a transition plan which included a recommendation to transfer select One-Stop Center responsibilities to ProPath, Inc. (ProPath). On October 28, 2015, the OCWIB approved a transition plan which included decreasing the existing RWS Agreement based on activities mutually agreed upon and entering into a new Agreement with ProPath for the period January 1, 2016 through June 30, 2016.

December 31, 2015 was the last day that RWS provided direct client services as the One-Stop Operator. On January 1, 2016, ProPath took over in that capacity. Considering the complexity of this endeavor, the transition went remarkably well. ProPath rehired approximately 95% of RWS' staff which allowed continuity of services. OCWIB staff met with ProPath Management on a weekly basis for several months to discuss programmatic and administrative issues. Additionally, Auditor/Controller staff provided technical assistance on a variety of topics.

Both a program and fiscal audit for the prior two fiscal years of RWS service delivery were completed. All invoices submitted by RWS (through June 30, 2016) have been paid. RWS requested a budget modification request that included fund transfers and service delivery site changes. Approval was given for specific line items of their budget modification request which included reimbursement for the telephone systems.

RECOMMENDATION(S):

Receive and File

ATTACHMENT(S):

None

Item #6 – INFORMATION

OC REGIONAL PLAN UPDATE Recommendation Summary October 21, 2016

BACKGROUND:

Under WIOA, every state will develop and submit a four-year strategic plan. Local boards shall engage in a regional planning process and submit a local plan that supports the strategy described in the state plan in accordance with WIOA Section 102(b)(1)(E). Workforce Development Boards shall comply with WIOA Sections 106(c) and 108 in the preparation and submission of the plan.

The OCDB was established as part of the County's implementation of the Workforce Innovation and Opportunity Act (WIOA). OCDB will facilitate the development and implementation of the Orange County Regional Plan for the County and Cities of Santa Ana and Anaheim.

Regional plans and partnerships required by WIOA, function under California's State Plan as the primary mechanism for aligning educational and training provider services with regional industry sector needs in California's fourteen WIOA Regional Planning Units (RPUs). Orange County has been identified by the state as a single economic sub-region by the State of California and RPU.

California state law requires coordination between the K-12, Community Colleges, and WIOA systems and requires the use of sector strategies as the operational framework for the state's workforce system. These two state mandated requirements are met under the State Plan by making federally required WIOA regional plans and partnerships the primary mechanism for aligning educational and training programs with regional industry sector needs.

The Plan's public comment period is expected to be posted in November/December 2016. Regional Plans are due to the State by March 15, 2017.

The State released its final strategic plan in January 2016. On September 16, 2016, the State released the final directive for Regional and Local Planning Guidance (WSD16-07).

The final draft of the OC Regional Plan must be released for public comment in December 2016. The OCDB will need to approve the draft prior to release and again before the final version is submitted to the State.

The OC Regional Plan must be submitted to the State no later than March 15, 2017. The State approval of all plans is expected prior to June 30, 2017.

RECOMMENDATION(S):

Receive and File

ATTACHMENT(S):

Regional Plan Required Content Areas Summary (To be distributed at the meeting)

Item #7 – INFORMATION

**CHAIR AND DIRECTOR'S REPORT
Recommendation Summary
October 21, 2016**

BACKGROUND:

The Chair and Director will provide an update on OCDB activities.

RECOMMENDATION(S):

Receive and File

ATTACHMENT(S):

None