



ORANGE COUNTY  
WORKFORCE INVESTMENT BOARD  
1300 S. GRAND AVENUE, BLDG. B, 3<sup>RD</sup> FLOOR  
SANTA ANA, CA 92705-4407  
PHONE: (714) 480-6500 FAX: (714) 834-7132

**ORANGE COUNTY WORKFORCE INVESTMENT BOARD**  
**& EXECUTIVE COMMITTEE**

**April 27, 2016**

**8:30 a.m.**

**Crowne Plaza**

**Promenade Conference Room**

**3131 S. Bristol Street**

**Costa Mesa, CA 92626**

**(714) 557-3000**

**NOTE: LOCATION  
& MEETING ROOM**

**REVISED AGENDA**

**CALL TO ORDER**

**PUBLIC PARTICIPATION**

Members of the public may address the Orange County Workforce Investment Board on items listed within this agenda so long as the subject matter is within the jurisdiction of the Board.

- |  |                    |
|--|--------------------|
| <b>1. INTRODUCTION OF NEW MEMBERS / GUESTS</b>   | <b>INFORMATION</b> |
| New members of the OCWIB / Guests will be introduced.<br>dashboard.  |                    |
| <b>2. MINUTES</b>  | <b>ACTION</b>      |
| The minutes of the February 24, 2016 Orange County Workforce Investment Board meeting are presented for review and approval. |                    |
| <b>3. WIOA YOUNG ADULT REQUEST FOR PROPOSALS<br/>EVALUATION TEAM REPORT</b>  | <b>ACTION</b>      |
| The WIOA Young Adult Career Program Evaluation Team results will be presented for review and approval.                       |                    |
| <b>4. WIOA YOUNG ADULT REQUEST FOR PROPOSALS<br/>FUNDING RECOMMENDATIONS</b>   | <b>ACTION</b>      |
| The WIOA Young Adult Career Program Request for Proposals funding recommendations will be presented for review and approval. |                    |

- 5. ONE-STOP FUNDING RECOMMENDATIONS FOR PY 2016-17** **ACTION**  
The One-Stop System funding recommendations for Program Year 2016-17 will be presented for approval.
- 6. WORKFORCE SERVICES FUNDING RECOMMENDATIONS FOR PY 2016-17** **ACTION**  
Workforce Services funding recommendations for Program Year 2016-17 will be presented for approval.
- 7. SUBSCRIPTION WITH FUTUREWORK SYSTEMS** **ACTION**  
Information regarding the subscription with FutureWork Systems will be presented for review and approval.
- 8. WIOA PERFORMANCE REPORT SUMMARY** **INFORMATION**  
Staff will present the performance report summary for WIOA programs.
- 9. CHAIR AND DIRECTOR'S REPORT** **INFORMATION**  
The Chair and Director will provide an update on OCWIB activities.
- 10. JULY MEETINGS** **INFORMATION**  
Staff will provide information on the July Meetings.

## **ADJOURNMENT**

*If you need special assistance to participate in this meeting, call (714) 480-6500 or the TDD at (714) 834-7163. Please call 48 hours in advance to allow the County to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 American Disabilities Act Title II)*

**Item #1 – INFORMATION**

**INTRODUCTION OF NEW MEMBERS / GUESTS  
Recommendation Summary  
April 27, 2016**

**BACKGROUND:**

OCWIB Members are recruited throughout the year. The Executive Committee has placed a focus on business member recruitment from Orange County's high growth cluster industries.

The OCWIB may invite guests to be introduced at the beginning of the meeting.

**RECOMMENDATION(S):**

Receive and File

**ATTACHMENT(S):**

None

**Item #2 – ACTION**  
**MINUTES**  
**Recommendation Summary**  
**April 27, 2016**

**Orange County Workforce Investment Board**  
**& Executive Committee**  
**February 24, 2016**  
**8:30 a.m.**  
**Crowne Plaza**  
**Promenade Conference Room**  
**3131 S. Bristol Street**  
**Costa Mesa, CA 92626**  
**714-557-3000**

**MINUTES**

<b>Present:</b> Adalberto Quijada Alan Woo Barbara Mason Bob Bunyan Douglas Mangione Dr. Tod Burnett Ernesto Medrano Gary Matkin Janelle Cranch John Luker Julio Perez June Kuehn Kay Turley-Kirchner Kevin Landry Lauray Holland-Leis Mike Ruane Rachel Ramirez Rob Claudio Tom Porter Tom Tassinari	<b>Guests:</b> David Baquerizo Doug Wooley Esther Landin Felicia Fournoy Kristina Meza Lisa Newcomb Nina Marvulli Renee Melton
---	--

**CALL TO ORDER**

Bob Bunyan called the meeting to order at 8:35 a.m.

- 1. INTRODUCTION OF NEW MEMBERS / GUESTS** **INFORMATION**  
Guests were introduced by the OCWIB Chair.
  
- 2. WORKFORCE REPORT 2015-16 / ECONOMIC INDICATORS** **PRESENTATION**  
Dr. Wallace Walrod from the Orange County Business Council provided an overview of the economic indicators/dashboard.

**3. MINUTES**

**ACTION**

The minutes of the October 28, 2015 Orange County Workforce Investment Board meeting were presented for review and approval.

Rob Claudio motioned for approval. Doug Mangione seconded. Tom Porter, Janelle Cranch, Kay Turley-Kirchner, Adalberto Quijada, Julio Perez and June Kuehn abstained. Motion passed.

**4. RATIFICATION CALENDAR**

**ACTION**

All matters on the ratification calendar are approved by one motion unless pulled by a Board member for discussion or separate action. Staff provided information on items listed in the ratification calendar.

<p><b>A. ONE-STOP SYSTEM FUNDING RECOMMENDATIONS</b> The Board will review for approval One-Stop System funding recommendations for Program Year 2015-16.</p>	<p><b>EXEC</b></p>	<p><b>12/18/2015</b></p>
<p><b>B. WIOA TRANSITION PLAN / TIMELINE DETAIL</b> The Board will review for approval the final WIOA Transition Plan and Timeline Detail.</p>	<p><b>EXEC</b></p>	<p><b>12/18/2015</b></p>
<p><b>C. WIOA ONE-STOP SYSTEM REQUEST FOR PROPOSAL</b> The Board will review for approval information on the One-Stop System Request for Proposal (RFP).</p>	<p><b>EXEC</b></p>	<p><b>12/18/2015</b></p>
<p><b>D. JOB FAIR FUNDING ALLOCATION</b> The Board will review for approval the 2016 Job Fair Calendar and consider approval of the Anaheim Chamber Foundation allocation.</p>	<p><b>EXEC</b></p>	<p><b>2/19/2016</b></p>
<p><b>E. ADDITIONAL ONE-STOP SYSTEM FUNDING RECOMMENDATIONS</b> The Board will review for approval additional One-Stop System funding recommendation for Program Year 2015-16.</p>	<p><b>EXEC</b></p>	<p><b>2/19/2016</b></p>
<p><b>F. OC REGION / LOCAL PLAN DEVELOPMENT TIMELINE</b> The Board will review for approval the OC Region / Local Plan Development Timeline.</p>	<p><b>EXEC</b></p>	<p><b>2/19/2016</b></p>

Alan Woo motioned for approval. Rob Claudio seconded. Motion passed.

- 5. BYLAWS MODIFICATION** **ACTION**  
Staff provided information on the OCWIB Bylaws modification and the new WIOA required provisions.
- Lauray Holland-Leis motioned for approval. Alan Woo seconded. Motion passed.
- 6. WIOA AGREEMENT WITH THE BOARD OF SUPERVISORS** **ACTION**  
Staff presented information on the scope/intent of the WIOA Agreement with the Orange County Board of Supervisors.
- Kay Turley-Kirchner motioned to approve. Dr. Tod Burnett seconded. Motion passed.
- 7. TRAINING INVESTMENT PLAN** **INFORMATION**  
Staff provided information on the Training Investment Plan.
- 8. WIA PERFORMANCE REPORT SUMMARY** **INFORMATION**  
Staff presented the performance report summary for WIA Programs for the period July 1, 2015 through September 30, 2015.
- 9. CHAIR AND DIRECTOR'S REPORT** **INFORMATION**  
The Chair and Director provided an update on OCWIB activities.
- 10. FORM 700 STATEMENT OF ECONOMIC INTERESTS** **INFORMATION**  
Staff provided information on the Form 700 Statement of Economic Interests and provided filing instructions.

The meeting adjourned at 10:02 a.m.

**Item #3 – ACTION**

**WIOA YOUNG ADULT REQUEST FOR PROPOSALS  
EVALUATION TEAM REPORT  
Recommendation Summary  
April 27, 2016**

**Approved by the Executive Committee on April 22, 2016.**

**BACKGROUND:**

WIOA legislation mandates that Youth providers be selected through a competitive procurement process. On January 28, 2016, the WIOA Young Adult Career Program Request for Proposals (RFP) was released soliciting proposals that address employment, training needs and skill deficiencies of Out-of-School Young Adults (OSY) ages 17-24 and In-School Young Adults (ISY) ages 17-21 in the County, with the exception of the cities of Santa Ana and Anaheim.

The following policy issues were approved by the Youth Council and Orange County Workforce Investment Board (OCWIB) and incorporated into the January 28, 2016 WIOA Young Adult Career Program RFP release:

**SUMMARY OF YOUNG ADULT RFP POLICY ISSUES**

**ISSUE #1**

**REGIONAL AREAS**

Design the RFP to designate specific regional areas for services to be delivered.

**ISSUE #2**

**AGES SERVED**

Design the RFP to serve In-School Young Adults (ISY) ages 17-21 and Out-of-School Young Adults (OSY) ages 17-24, providing referrals to appropriate non-WIA/WIOA resources for 14-16 year old ISY and 16 year old OSY.

**ISSUE #3**

**FUNDED ACTIVITIES**

Design the RFP to offer funding for In-School Young Adult Direct Client Activities to be defined as Work Experience (WEX) expenses, On-the-Job Training (OJT), participant supportive services, and participant incentives.

Design the RFP to offer funding for Out-of-School Young Adult services including Operations and Direct Client Activities.

**ISSUE #4**

**WORK EXPERIENCE PROGRAM EXPENDITURE REQUIREMENT**

Design the RFP to include a minimum expenditure requirement on the Work Experience Program Component (activities which may include: summer and year-round employment, pre-apprenticeships, on-the-job training, internships, and job shadowing).

**ISSUE #5****APPLICATION TERMS**

Design the RFP so that proposers may apply for all regions and there is no limit on the amount of regions that may be awarded. Respondents may apply for both ISY and OSY, or either.

On March 8, 2016 twenty-four (24) proposals were received on-time. The RFP Evaluation Team consisting of Industry Experts reviewed the twenty-four (24) proposals that complied with technical specifications. The Evaluation Teams' scores are reflected on the Evaluation Team Ratings Report.

**RECOMMENDATION(S):**

Accept the Evaluation Team Ratings Report

**ATTACHMENT(S):**

None



## **EVALUATION TEAM RATINGS REPORT**

This report reflects the results of the Workforce Innovation and Opportunity Act (WIOA) Young Adult Career Program Request for Proposals (RFP). Each proposal was evaluated based on eleven (11) key areas. A proposal was deemed ***eligible*** for funding if the total score was seventy or above (70+) out of a possible one hundred (100) points. Eligibility for funding does not guarantee an award.

<b>EVALUATION CRITERIA FOR SCORING</b>	
<b>CRITERIA</b>	<b>MAXIMUM SCORE</b>
Executive Summary	2
Organizational Qualifications	10
Leveraged Resources	5
Labor Market Information and Sector Strategies	7
Career Pathways	12
Employer Engagement	7
Program Design	30
Partnership	7
Performance	7
Administrative and Staffing Plan	3
Budget	10
<b>Total Maximum Points</b>	<b>100</b>

## **Out-of-School Young Adult Proposals**

### **Region 1**

Three (3) proposals that comply with technical specifications were received requesting to deliver young adult services in Region 1. The following chart represents the results of the Evaluators' ratings of the proposals:

<b><u>EVALUATOR TEAM SCORES – REGION 1</u></b>	
<b>Average Score</b>	<b>Lead Agency</b>
<b>92.5</b>	<b>City of La Habra</b>
<b>90</b>	<b>Orange County Asian and Pacific Islander Community Alliance</b>
<b>88</b>	<b>Orange County Conservation Corps</b>

### **Region 2**

Three (3) proposals that comply with technical specifications were received requesting to deliver young adult services in Region 2. The following chart represents the results of the Evaluators' ratings of the proposals:

<b><u>EVALUATOR TEAM SCORES – REGION 2</u></b>	
<b>Average Score</b>	<b>Lead Agency</b>
<b>90</b>	<b>Orange County Asian and Pacific Islander Community Alliance</b>
<b>88</b>	<b>Orange County Conservation Corps</b>
<b>77.75</b>	<b>Vietnamese Community of Orange County (VNCOC)</b>

### **Region 3**

Three (3) proposals that comply with technical specifications were received requesting to deliver young adult services in Region 3. The following chart represents the results of the Evaluators' ratings of the proposals:

<b><u>EVALUATOR TEAM SCORES – REGION 3</u></b>	
<b>Average Score</b>	<b>Lead Agency</b>
<b>90.25</b>	<b>Orange County Asian and Pacific Islander Community Alliance</b>
<b>83.75</b>	<b>KRA Corporation</b>
<b>77.75</b>	<b>Vietnamese Community of Orange County (VNCOC)</b>

#### Region 4

Four (4) proposals that comply with technical specifications were received requesting to deliver young adult services in Region 4. The following chart represents the results of the Evaluators' ratings of the proposals:

<b><u>EVALUATOR TEAM SCORES – REGION 4</u></b>	
<b>Average Score</b>	<b>Lead Agency</b>
<b>90</b>	<b>Orange County Asian and Pacific Islander Community Alliance</b>
<b>88</b>	<b>Orange County Conservation Corps</b>
<b>84.25</b>	<b>KRA Corporation</b>
<b>78</b>	<b>Vietnamese Community of Orange County (VNCOC)</b>

#### Region 5

Three (3) proposals that comply with technical specifications were received requesting to deliver young adult services in Region 5. The following chart represents the results of the Evaluators' ratings of the proposals:

<b><u>EVALUATOR TEAM SCORES – REGION 5</u></b>	
<b>Average Score</b>	<b>Lead Agency</b>
<b>88.5</b>	<b>Orange County Asian and Pacific Islander Community Alliance</b>
<b>84.25</b>	<b>KRA Corporation</b>
<b>78</b>	<b>Vietnamese Community of Orange County (VNCOC)</b>

#### Region 6

Two (2) proposals that comply with technical specifications were received requesting to deliver young adult services in Region 6. The following chart represents the results of the Evaluators' ratings of the proposals:

<b><u>EVALUATOR TEAM SCORES – REGION 6</u></b>	
<b>Average Score</b>	<b>Lead Agency</b>
<b>90</b>	<b>Orange County Asian and Pacific Islander Community Alliance</b>
<b>73.25</b>	<b>Saddleback College</b>

### Region 7

Two (2) proposals that comply with technical specifications were received requesting to deliver young adult services in Region 7. The following chart represents the results of the Evaluators' ratings of the proposals:

<b><u>EVALUATOR TEAM SCORES – REGION 7</u></b>	
<b>Average Score</b>	<b>Lead Agency</b>
<b>83</b>	<b>KRA Corporation</b>
<b>73.25</b>	<b>Saddleback College</b>

### Region 8

One (1) proposal that complies with technical specifications was received requesting to deliver young adult services in Region 8. The following chart represents the results of the Evaluators' ratings of the proposal:

<b><u>EVALUATOR TEAM SCORES – REGION 8</u></b>	
<b>Average Score</b>	<b>Lead Agency</b>
<b>73.25</b>	<b>Saddleback College</b>

### **In-School Young Adult Proposals**

#### **Northern Region**

Three (3) proposals that comply with technical specifications were received requesting to deliver young adult services in the Northern Region. The following chart represents the results of the Evaluators' ratings of the proposals:

<b><u>EVALUATOR TEAM SCORES – NORTHERN REGION</u></b>	
<b>Average Score</b>	<b>Lead Agency</b>
<b>92.5</b>	<b>City of La Habra</b>
<b>90</b>	<b>Orange County Asian and Pacific Islander Community Alliance</b>
<b>88</b>	<b>Orange County Conservation Corps</b>

#### **Southern Region**

No proposals were received in this region.

**Item #4 – ACTION**

**WIOA YOUNG ADULT REQUEST FOR PROPOSALS  
FUNDING RECOMMENDATIONS  
Recommendation Summary  
April 27, 2016**

**Approved by the Executive Committee on April 22, 2016.**

**BACKGROUND:**

A critical role of young adult program oversight is the selection of service providers. The initial contracts entered into as a result of the recent RFP process will have a start date of July 1, 2016, an end date of June 30, 2017, and may be renewed for up to three (3) additional consecutive one (1) year terms as allowable under WIOA, at the discretion of the oversight committee, full board, and Board of Supervisors, based upon performance and funding availability.

The estimated available funding for Program Year 2016-2017 is \$2,700,000. Out-of-School Young Adults designated funding is \$2,326,800. In-School Young Adults designated funding is \$373,200. Initial In-School funding availability was determined to total \$540,000 and initial Out-of-School funding availability was determined to total \$2,160,000. Taking into consideration the absence of a Southern Region In-School applicant, the \$270,000 initially available for Southern Region In-School has been in portion (\$61,500) allocated to service continuing ISY Southern participants with the remainder (\$208,500) redistributed to ISY Northern and all OSY regions in accordance with the original RFP funding proportion (80% OSY, 20% ISY).

Proposal scores and funding recommendations are as follows:

OSY Region	LEAD AGENCY	SCORE	FUNDING REQUESTED	PHASE 1 OSY FUNDING	CONTINUING ISY PARTICIPANTS SOUTHERN FUNDING	TOTAL FUNDING
<b>Region 1 Available</b> <b>\$ 299,793</b>  <i>Cities: Brea, Fullerton, La Habra, Placentia, and Yorba Linda (including adjacent unincorporated areas)</i>	City of La Habra	92.5	\$ 350,249	\$ 299,793	\$ 0	\$299,793
	Orange County Asian and Pacific Islander Community Alliance	90	\$ 350,249	\$ 0	\$ 0	\$ 0
	Orange County Conservation Corps	88	\$ 350,249	\$ 0	\$ 0	\$ 0

OSY Region	LEAD AGENCY	SCORE	FUNDING REQUESTED	PHASE 1 OSY FUNDING	CONTINUING ISY PARTICIPANTS SOUTHERN FUNDING	TOTAL FUNDING
<b>Region 2 Available</b> <b>\$ 290,626</b>  <i>Cities: Buena Park, Cypress, La Palma, Los Alamitos, Stanton, and Westminster (including adjacent unincorporated areas)</i>	Orange County Asian and Pacific Islander Community Alliance	90	\$ 339,743	\$ 290,626	\$ 0	\$290,626
	Orange County Conservation Corps	88	\$ 339,743	\$ 0	\$ 0	\$ 0
	Vietnamese Community of Orange County	77.75	\$ 339,743	\$ 0	\$ 0	\$ 0
<b>Region 3 Available</b> <b>\$ 294,933</b>  <i>Cities: Costa Mesa, Fountain Valley, Huntington Beach, and Seal Beach (including adjacent unincorporated areas)</i>	Orange County Asian and Pacific Islander Community Alliance	90.25	\$ 344,679	\$ 294,933	\$ 0	\$294,933
	KRA Corporation	83.75	\$ 344,679	\$ 0	\$ 0	\$ 0
	Vietnamese Community of Orange County	77.75	\$ 344,679	\$ 0	\$ 0	\$ 0
<b>Region 4 Available</b> <b>\$ 295,775</b>  <i>Cities: Garden Grove, Orange, and Villa Park (including adjacent unincorporated areas)</i>	Orange County Asian and Pacific Islander Community Alliance	90	\$ 345,644	\$295,775	\$9,000	\$304,775
	Orange County Conservation Corps	88	\$ 345,644	\$ 0	\$ 0	\$ 0
	KRA Corporation	84.25	\$ 345,644	\$ 0	\$ 0	\$ 0
	Vietnamese Community of Orange County	78	\$ 345,644	\$ 0	\$ 0	\$ 0
<b>Region 5 Available</b> <b>\$ 304,510</b>  <i>Cities: Irvine, Newport Beach, and Tustin (including adjacent unincorporated areas)</i>	Orange County Asian and Pacific Islander Community Alliance	88.5	\$ 355,656	\$304,510	\$16,500	\$321,010
	KRA Corporation	84.25	\$ 355,656	\$ 0	\$ 0	\$ 0
	Vietnamese Community of Orange County	78	\$ 355,656	\$ 0	\$ 0	\$ 0

OSY Region	LEAD AGENCY	SCORE	FUNDING REQUESTED	PHASE 1 OSY FUNDING	CONTINUING ISY PARTICIPANTS SOUTHERN FUNDING	TOTAL FUNDING
<b>Region 6 Available \$ 279,947</b> <i>Cities: Lake Forest, Mission Viejo, and Rancho Santa Margarita (including adjacent unincorporated areas)</i>	Orange County Asian and Pacific Islander Community Alliance	90	\$ 327,505	\$ 279,947	\$12,000	\$291,947
	Saddleback College	73.25	\$ 1,324,029	\$ 0	\$ 0	\$ 0
<b>Region 7 Available \$ 271,486</b> <i>Cities: Aliso Viejo, Laguna Beach, Laguna Hills, Laguna Niguel, and Laguna Woods (including adjacent unincorporated areas)</i>	KRA Corporation	83	\$ 327,505	\$271,486	\$4,500	\$275,986
	Saddleback College	73.25	\$ 1,324,029	\$ 0	\$ 0	\$ 0
<b>Region 8 Available \$ 289,730</b> <i>Cities: Dana Point, San Clemente, and San Juan Capistrano (including adjacent unincorporated areas)</i>	Saddleback College	73.25	\$ 1,324,029	\$289,730	\$19,500	\$309,230

ISY Region	LEAD AGENCY	SCORE	FUNDING REQUESTED	PHASE 1 ISY FUNDING RECOMMENDATION
<b>Northern Region Available \$ 311,700</b> <i>Cities: Brea, Buena Park, Costa Mesa, Cypress, Fountain Valley, Fullerton, Garden Grove, Huntington Beach, La Habra, La Palma, Los Alamitos, Orange, Placentia, Seal Beach, Stanton, Tustin, Villa Park, Westminster, and Yorba Linda (including adjacent unincorporated areas)</i>	City of La Habra	92.5	\$340,000	\$ 311,700
	Orange County Asian and Pacific Islander Community Alliance	90	\$340,000	\$ 0
	Orange County Conservation Corps	88	\$340,000	\$ 0
<b>Southern Region</b> <i>Cities: Aliso Viejo, Dana Point, Irvine, Laguna Beach, Laguna Hills, Laguna Niguel, Laguna Woods, Lake Forest, Newport Beach, Mission Viejo, Rancho Santa Margarita, San Clemente, and San Juan Capistrano (including adjacent unincorporated areas)</i>	No applications - \$270,000 redistributed to regions as described above.			

Amounts are subject to change without formal notice to Applicants. Available funding or anticipated funding and service delivery strategies will dictate the recommendations by the full board to the Orange County Board of Supervisors.

**RECOMMENDATION(S):**

1. Approve funding recommendations (as outlined above).
2. If WIOA Youth funds allocated by the State and/or the carry-in from Program Year 2015-16 is less than or greater than the estimated amounts, authorize staff to adjust allocations based on percentage increase/decrease. If funding received or carry-in amounts allows additional fundable programs to be funded, authorize staff to make awards to respondent(s) in order of highest evaluation score(s).
3. If negotiation does not yield a contract with a top rated recommended respondent(s) in any given region(s), authorize staff to negotiate with the next respondent(s) in order of highest evaluation score(s) within the region(s).
4. If an OSY provider prefers not to accept ISY funding for Southern continuing participants, authorize staff to negotiate with another region provider which would best serve the geographic location of the continuing ISY Southern participants.
5. If negotiation does not yield a contract for ISY services, authorize staff to concentrate funding on OSY services.
6. In the event contract issuance is delayed beyond July 1, 2016, in order to serve those young adults already participating in the WIOA Young Adult Career Program, authorize staff to transitionally fund any current PY 15-16 contractor until the delay is resolved.
7. In the event of contract termination at any time during this procurement cycle (July 1, 2016 through June 30, 2020), authorize staff to negotiate with another eligible provider.

**ATTACHMENT(S):**

None



## Item #5 – ACTION

### ONE-STOP FUNDING RECOMMENDATIONS FOR PY 2016-17 Recommendation Summary April 27, 2016

**Approved by the Service Delivery & Performance Committee on April 14, 2016**  
**Approved by the Executive Committee on April 22, 2016.**

#### **BACKGROUND:**

The WIA Comprehensive/Satellite One-Stop Centers and Business Services Request for Proposal (RFP) was released on December 4, 2012. FY 2016-17 is Year 4 of a five year cycle. Current One-Stop Providers include ProPath, Inc. and Pacific Gateway Workforce Investment Network administered by the City of Long Beach. Other providers procured through either the Workforce Services and/or the Employment and Economic Development Services RFPs may also provide ancillary services to support the One-Stop System.

It is important to note that the funding estimates listed below are only projections and may be more or less based on factors including:

- Unspent funds from FY 2015-16
- Funding agency allocations
- Contractor disallowed costs from prior years
- Provider capacity
- System needs
- Timing of funding allocations from funding agencies
- Prior years' performance of providers

**Job Seeker Services:** Adult and Dislocated Worker funding is used to fund WIOA services to eligible job seekers in the Orange County Development Area. WIOA funding provides employment and training services to assist eligible individuals in finding and qualifying for meaningful employment and to help employers find the skilled workers they need to compete and succeed in business. Service delivery strategies support workers in activities that align with areas of anticipated economic and job growth. **Funding available for FY 2016-17 for Job Seeker Services is anticipated to be approximately \$3,295,000.**

**Business Services:** Rapid Response funding is used to fund required activities provided by Business Services. Rapid Response is a pro-active, business-focused service that responds to layoffs and plant closings by quickly providing assistance to companies and their affected workers. Rapid Response teams work with employers and employee representatives to minimize disruptions associated with job loss. Rapid Response funding is also intended to provide lay-off aversion services for businesses. Some Adult and Dislocated Worker funds may also be used to supplement Business Service activities. **Rapid Response funding available for FY 2016-17 for Business Services is anticipated to be approximately \$350,000.**

**The Senior Community Service Employment Program (SCSEP)** is funded through the California Department on Aging. The SCSEP provides job training and work experience for low income adults 55 and older in Orange County. **The amount of**

anticipated funding for FY 2016-17 is approximately \$100,000 for program operations and \$590,000 for participant wages.

**Vocational Training (VTR) and Work Experience (WEX)** program provides job training and work experience activities to enhance and facilitate opportunities for CalWORKS Welfare-to-Work (WtW) customers to find and retain stable employment to become self-sufficient. The clients served in this referral based program frequently have multiple barriers which must be addressed if they are to have successful outcomes. The program provides both vocational training and work experience options. **FY 2016-17 funding from the County of Orange Social Services Agency (SSA) is estimated to be approximately \$480,000.**

**Employment Preparation Program (EPP)**

The Employment Preparation Program provides Welfare-to-Work participants who may have little or no work history an opportunity to learn soft skills, build workplace confidence and self-esteem through paid employment training in a specific field of choice in the public, private non-profit, or private employment sector. Participants will learn skills through a variety of workshops, one-on-one training, coaching and paid employment training. Upon completion of the program participants will gain employment skills, enhance experience and develop a positive work ethic that will increase their chances to find unsubsidized employment. **FY 2016-17 funding from the County of Orange Social Services Agency (SSA) is estimated to be approximately \$1,800,000.**

**OC4VETS**

The Orange County Health Care Agency (HCA) received multi-year funding to provide wrap around services to veterans. Funded through Proposition 63, the Mental Health Services Act (MHSA), this innovative project uses multiple strategies to outreach, engage, and ensure veterans' access to needed resources as well as improve collaboration among agencies providing services to veterans. In addition to behavioral health services, veterans who participate in the program work with an employment specialist and a housing specialist and receive a full array of supportive services. **Funding for FY 2016-17 is anticipated to be approximately \$460,540.**

The above funding recommendations are based on best estimates at this point in time. All WIOA Agreements will contain a thirty (30) day termination clause which may be implemented when there are deficiencies in the Contractor's ability to deliver services as outlined in the Statement of Work.

As other funding streams become available, the OCWIB reserves the right to continue to fund the One-Stop System utilizing current providers. However, the OCWIB may incorporate other entities which have submitted a 'fundable' proposal under this RFP, the Workforce Services RFP or the Employment and Economic Development RFP; competitively procure other providers; or fund additional activities that are in the best interest of the OCWIB.

Contracts will be for one year, beginning July 1, 2016 and ending June 30, 2017. All funding recommendations for Program Year 2016-17 are anticipated to be presented to the Orange County Board of Supervisors for approval on or about May 24, 2016.

**RECOMMENDATION(S):**

1. Comprehensive One-Stop Centers and Business Services Funding Allocations may be allocated as noted below. All amounts are an “up to” amount and agreements may be executed at lesser amounts, or not executed at all contingent upon the above stated factors. Conversely, contracts may be executed at higher amounts as funding requirements change as directed by funding agencies. Said amounts will be commensurate to and will not exceed those issued to the County from said funders.

a. **Fund ProPath, Inc. \$6,441,294 for Adult, Dislocated Worker, Rapid Response, SCSEP, OC4VETS and Welfare-to-Work programs.**

Job Seeker Services (Adult & Dislocated Worker)	\$ 3,249,036
Business Services (Rapid Response)	\$ 350,000
SCSEP	\$ 690,000
OC4VETS	\$ 460,540
Welfare-to-Work	\$ 1,691,718
<b>TOTAL</b>	<b>\$ 6,441,294</b>

b. **Fund Orange County Asian Pacific Islander Community Alliance (OCAPICA) \$588,282 for SSA Welfare to Work Programs - Work Experience, Vocational Training and EPP Services.**

2. Direct staff to determine final FY 2016-17 funding allocations within the parameters outlined in Recommendation #1a-b above as well as divide between North, South, and Satellite locations. Funding allocations for final contract(s) will be based upon the following factors:

- (a) Unspent funds from FY 2015-16
- (b) Funding agency allocations
- (c) Contractor disallowed costs from prior years
- (d) Provider capacity
- (e) System needs
- (f) Timing of funding allocations from funding agencies
- (g) Prior years’ performance of providers

3. Without further OCWIB approval, staff may shift funds between funding streams to maximize service provision.

4. If WIOA funds allocated by the State and/or the carry-in from FY 2015-16 is less than or greater than the estimated amounts, authorize staff to adjust allocations based on percentage increases or decreases.

5. Without further OCWIB approval, authorize staff to exercise a cost contingency increase not to exceed a total of ten (10) percent of the contract amounts.

6. If negotiations do not yield a contract with a current Provider, authorize staff to negotiate with other fundable providers as procured through the WIA Comprehensive/Satellite One-Stop Centers and Business Services RFP, the Workforce Services RFP and/or the Employment and Economic Development RFP.

**ATTACHMENT(S):**

None

## **Item #6 – ACTION**

### **WORKFORCE SERVICES FUNDING RECOMMENDATIONS FOR PY 2016-17 Recommendation Summary April 27, 2016**

#### **BACKGROUND:**

On December 20, 2012, the Orange County Workforce Investment Board released a Request for Proposals (RFP) for Workforce Services to establish a list of eligible individuals, organizations and municipalities to provide a full range of services related to the Workforce Investment Act programs offered in Orange County. The RFP was advertised on the County's online bidding system. The RFP specified:

1. Respondents had the option to submit a proposal for one specific type of Workforce Service or all Workforce Services.
2. A four (4) year cycle that includes three renewal years. Program Year 2016-17 represents year four (4) of the cycle.
3. Services will be "project specific" and contracts will be negotiated on an as-needed basis as required for particular project assignment(s), including special grants that are awarded. In some cases, short notice will be required to complete projects, and contractor ability and capacity may determine award and/or project assignment.

On April 24, 2013 and April 23, 2014 staff presented the list of approved vendors to the OCWIB. The Board approved the Workforce Services RFP Vendor List, and directed Staff to determine and assign projects and associated funds to providers based upon the following factors: a) system needs; b) vendor capacity and demonstrated expertise c) effective utilization of funding; and d) funding availability.

Approval of Workforce Services Agreements for a total amount of up to \$5,000,000 annually will allow various Professional and Training Workforce Services related to workforce and economic development activities to continue to be implemented from July 1, 2013 through June 30, 2017. However, contracts resulting from this RFP are only executed as federal and State or other discretionary funding is made available to the County/OCWIB.

#### **RECOMMENDATION(S):**

1. Direct Staff to determine and assign projects and associated funds to various approved Workforce Services providers based upon the following factors: a) system needs; b) vendor capacity and demonstrated expertise; and c) funding availability.

#### **ATTACHMENT(S):**

Workforce Services Provider List

Service Type	Potential Project Budget Based on Funding Availability	Workforce Services Approved Providers
<b>Consultant Services</b>	\$20,000 – \$100,000	Ascend Training Solutions
		Economic Development Results
		Inner Work of Work
		LaunchPad Careers, Inc.
		MPT & Inc. / Mary Ann Pranke
		Orange County Business Council
		Rochelle Daniels
		Tonia Reyes Uranga
		Vital Link
		WestED
<b>One-Stop System Services</b>	\$50,000 - \$1,000,000	California Employers Association
		Goodwill of Orange County
		KML dba New Horizons
		Orange County Asian and Pacific Islander Community Alliance
		Taller San Jose
		Women Helping Women
		Working Wardrobes
<b>Business Services</b>	\$50,000 - \$500,000	California Manufacturing Tec. (CMTTC)
		CGR Management Consultants
		Economic Development Results
		California Employers Association

<b>Project Delivery</b>	\$50,000 - \$400,000	Economic Development Results
		Orange County Business Council
		WestED
<b>Special Projects including the Workforce Innovation Fund (WIF)</b>	\$50,000 - \$1,000,000	Ascend Training Solutions
		Brandman University
		KML dba New Horizons
		OC Dept. of Education
		Saddleback College
		Vital Link
		Working Wardrobes

**Item #7 – ACTION**

**SUBSCRIPTION WITH FUTUREWORK SYSTEMS  
Recommendation Summary  
April 27, 2016**

**Approved by the Service Delivery & Performance Committee on April 14, 2016  
Approved by the Executive Committee on April 22, 2016.**

**BACKGROUND:**

FutureWork Systems is the owner of, and operates Performance Matters Plus, a performance evaluation web-based service designed for reporting, tracking and analyzing the performance of Workforce Innovation and Opportunity Act (WIOA) programs.

WIOA establishes standards for performance measurement and continuous improvement, which demand more than the static reporting offered by the state automated reporting system, CalJOBS. Performance Matters Plus will provide a comprehensive single source for analysis that allows staff to generate required WIOA performance information on underlying causes, trends, and operational insights to support continuous improvement. Performance Matters Plus is designed to:

- Inform policy and practices
- Provide leading indicators of performance (considering lagging WIA/WIOA measures)
- Provide a robust, dynamic platform
- Provide online audit and case management rosters

**RECOMMENDATION(S):**

Approve funding recommendation for subscription to FutureWork Systems Performance Matters Plus, not to exceed \$46,040.

**ATTACHMENT(S):**

FutureWork Systems Information

# **We simplify your reporting...** *and can do so much more for CA boards.*

---

Reporting should never be complicated. Data access should no longer require technical handstands by a single go-to person within an agency. Board members and staff should never have to struggle to get answers to questions about how their workforce programs are performing. Questions should be easily answered. Data should be democratized. Reporting should be single-click access by anyone in your agency. It's just that simple. It's what we deliver to you.

## **It's time to become data-driven.**

WIOA ushers in a new era in workforce development. It's an era where we'll have democratized data access and agencies will move from being solely report-driven and reactionary to more data-driven and evidence-based when making program and policy decisions. Data will play an ever increasing role in the success of the workforce program you deliver to your communities.

## **CA Boards can now take full advantage of our BI application services.**

Your agency can finally have intuitive, instant access to program data in a Web-based business intelligence application to support informed, data-driven program and policy decisions. Program reporting and analysis is quick and easy, accessible to whomever, and made as simple and uncomplicated as possible. This is what we do every day for workforce development clients across the country. **CA boards now have access to a data file from CalJobs that can load directly into our BI application service!**

Performance questions can be answered with a simple click of a mouse and you'll have our entire team available to support your efforts to turn data into actionable intelligence that can positively impact your program success.

We load your data monthly into a unique BI system just for your board. Your entire agency has simple and intuitive data access for reporting and analysis down to the participant level. And it's all backed by expert technical assistance that's available whenever you need it. It's an all-in-one package designed to help you get the most from your data, simplify reporting needs, become data-driven and, most importantly, improve your performance.

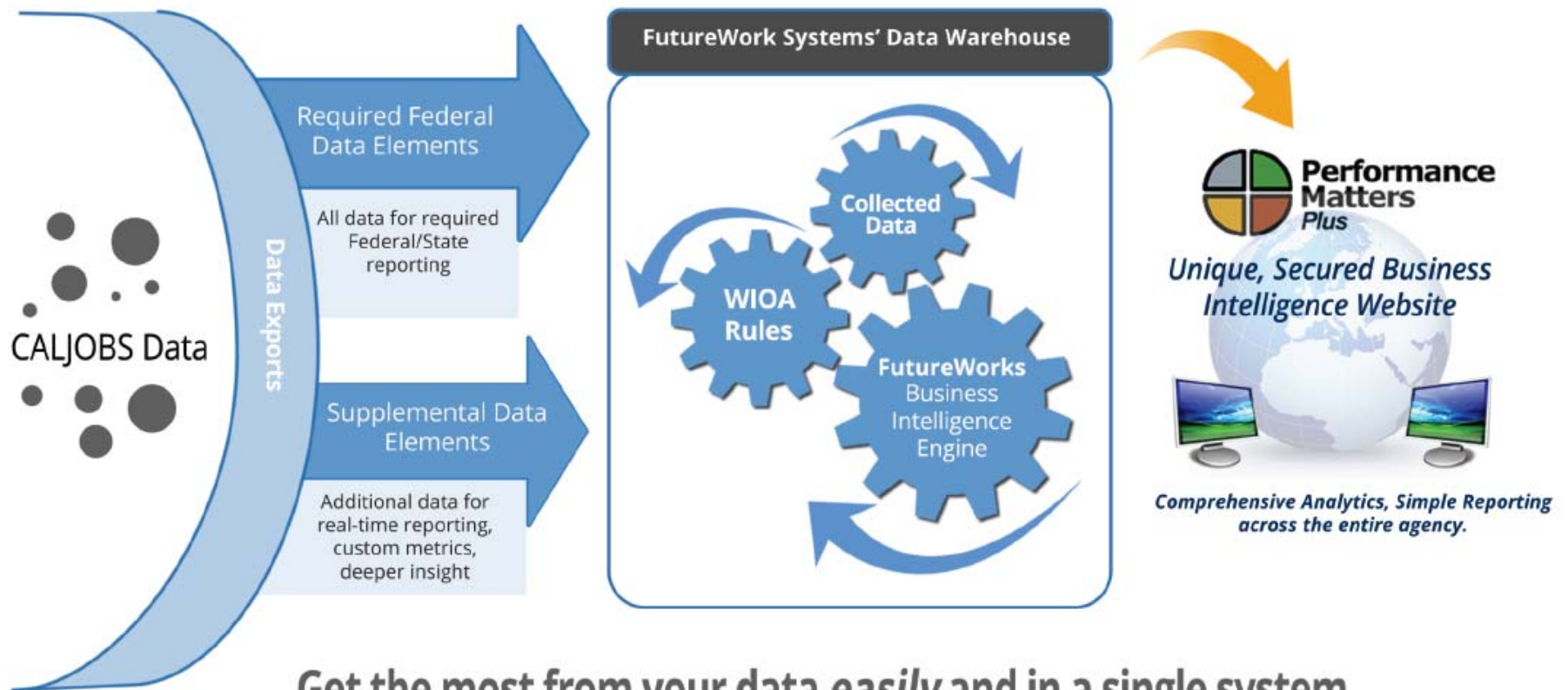
## **Getting started with us is as simple uploading a data file!**

CalJobs currently provides the necessary data dump to your local area that we can load into a custom BI web site for our Workforce Board. In as little as 7 days, we can have your entire team interacting with your data in ways you've never experienced. It's intuitive data access. It's democratized data. You'll just call it easier reporting.



# Simplified and Powerful Reporting for CA Boards

Your path to simpler reporting, data-driven decisions, and better program insight and performance



Get the most from your data *easily* and in a single system.

## Supplemental data elements may include...

- Status and date of closures
- Wage at placement
- Hours per week working
- Job Title
- Placed Industry Code
- Training Provider
- Completed Training
- Credential
- ...and more if desired.



**FutureWork** systems  
futureworksystems.com  
800-448-2266

**Item #8 – INFORMATION**

**WIA PERFORMANCE REPORT SUMMARY  
Recommendation Summary  
April 27, 2016**

**BACKGROUND:**

The performance reports for the Adult, Dislocated Worker and Youth programs for the period from July 1, 2015 to February 29, 2016 are presented for review.

**RECOMMENDATION(S):**

Received and File

**ATTACHMENT(S):**

Performance Reports

Orange County WIB  
WIA Adult and Dislocated Worker Programs  
Performance Report for PY 2015-16  
As of February 29, 2016  
(Page 1 of 2)

**ADULT**

**BW Data as of 06/30/15 with Supplemental Data**

(\*Exiters from 10/01/14 to 03/31/15)

(\*\*Exiters from 04/01/14 to 09/30/14)

Common Performance Measures	NORTHERN REGION			SOUTHERN REGION			BUENA PARK SATELLITE		
	163			111			77		
	Actual	Contract Plan (as of 02/29/16)	% Achieved	Actual	Contract Plan (as of 02/29/16)	% Achieved	Actual	Contract Plan (as of 02/29/16)	% Achieved
*Entered Employment Rate	79.14%	80.00%	98.93%	86.27%	80.00%	107.84%	85.71%	80.00%	107.14%
**Employment Retention Rate	88.35%	84.00%	105.18%	99.10%	84.00%	117.98%	90.00%	84.00%	107.14%
**Average Earnings	\$14,635.03	\$16,000.00	91.47%	\$18,294.00	\$16,000.00	114.34%	\$10,666.87	\$16,000.00	66.67%

Common Performance Measures	SAN JUAN CAPISTRANO SATELLITE			GOODWILL OF ORANGE COUNTY			OCWIB TOTAL		
	60			---			402		
	Actual	Contract Plan (as of 02/29/16)	% Achieved	Actual	Contract Plan (as of 02/29/16)	% Achieved	Actual	State Plan	% Achieved
*Entered Employment Rate	76.67%	80.00%	95.83%	---	80.00%	---	81.84%	75.00%	109.12%
**Employment Retention Rate	96.15%	84.00%	114.47%	---	84.00%	---	93.67%	82.00%	114.23%
**Average Earnings	\$12,710.18	\$16,000.00	79.44%	---	\$16,000.00	---	\$14,997.69	\$15,450.00	97.07%

**Legend:**

- 79% and Below
- 80% - 100%
- Above 100%

Data Source: State CalJOBS System

Orange County WIB  
WIA Adult and Dislocated Worker Programs  
Performance Report for PY 2015-16

As of February 29, 2016

(Page 2 of 2)

**DISLOCATED WORKER**

**BW Data as of 06/30/15 with Supplemental Data**

(\*Exiters from 10/01/14 to 03/31/15)

(\*\*Exiters from 04/01/14 to 09/30/14)

Common Performance Measures	NORTHERN REGION			SOUTHERN REGION			BUENA PARK SATELLITE		
	202			131			127		
	Actual	Contract Plan (as of 02/29/16)	% Achieved	Actual	Contract Plan (as of 02/29/16)	% Achieved	Actual	Contract Plan (as of 02/29/16)	% Achieved
*Entered Employment Rate	85.15%	82.00%	103.84%	87.10%	82.00%	106.22%	81.10%	82.00%	98.91%
**Employment Retention Rate	86.23%	88.00%	97.99%	96.18%	88.00%	109.30%	83.93%	88.00%	95.37%
**Average Earnings	\$21,728.98	\$19,800.00	109.74%	\$27,424.41	\$19,800.00	138.51%	\$19,270.21	\$19,800.00	97.32%

Common Performance Measures	SAN JUAN CAPISTRANO SATELLITE			PGWIN			OCWIB TOTAL		
	68			0			510		
	Actual	Contract Plan (as of 02/29/16)	% Achieved	Actual	Contract Plan (as of 02/29/16)	% Achieved	Actual	State Plan	% Achieved
*Entered Employment Rate	80.70%	82.00%	98.42%	---	82.00%	---	84.12%	79.00%	106.48%
**Employment Retention Rate	97.06%	88.00%	110.29%	---	88.00%	---	89.96%	85.00%	105.83%
**Average Earnings	\$24,303.92	\$19,800.00	122.75%	---	\$19,800.00	---	\$23,255.69	\$18,600.00	125.03%

**Legend:**

- 79% and Below
- 80% - 100%
- Above 100%

Data Source: State CalJOBS System

Orange County WIB  
WIA Youth  
Performance Report for PY 2015-16  
As of February 29, 2016

**YOUTH**

**BW Data as of 06/30/15 with Supplemental Data**

(\*Exiters from 10/01/14 to 03/31/15)

(\*\* Anniversary from 07/01/15 to 12/31/15)

	IUSD - COAST			IUSD - SOUTH			LA HABRA - NORTH			OCAPICA - WEST		
	45			43			29			78		
	Actual	Contract Plan	% Achieved	Actual	Contract Plan	% Achieved	Actual	Contract Plan	% Achieved	Actual	Contract Plan	% Achieved
*Placement in Employ. or Education	64.44%	74.00%	87.09%	76.74%	74.00%	103.71%	72.41%	74.00%	97.86%	67.95%	74.00%	91.82%
*Attainment of Degree or Certificate	88.89%	56.00%	158.73%	91.89%	56.00%	164.09%	65.00%	56.00%	116.07%	85.19%	56.00%	152.12%
**Literacy and Numeracy Gains	80.00%	72.00%	111.11%	86.96%	72.00%	120.77%	85.71%	72.00%	119.05%	61.54%	72.00%	85.47%

	OCAPICA - COAST			OCCC - COAST			OCCC - NORTH			OCWIB TOTAL		
	23			23			13			235		
	Actual	Contract Plan	% Achieved	Actual	Contract Plan	% Achieved	Actual	Contract Plan	% Achieved	Actual	Contract Plan	% Achieved
*Placement in Employ. or Education	28.57%	74.00%	38.61%	82.61%	74.00%	111.63%	100.00%	74.00%	135.14%	71.06%	70.00%	101.52%
*Attainment of Degree or Certificate	100.00%	56.00%	178.57%	77.27%	56.00%	137.99%	76.92%	56.00%	137.36%	83.33%	51.50%	161.81%
**Literacy and Numeracy Gains	86.96%	72.00%	120.77%	0.00%	72.00%	0.00%	100.00%	72.00%	138.89%	79.61%	67.00%	118.82%

**Legend:**

- 79% and Below
- 80% - 100%
- Above 100%

Data Source: State CalJOBS System

**Item #9 – INFORMATION**

**CHAIR AND DIRECTOR'S REPORT  
Recommendation Summary  
April 27, 2016**

**BACKGROUND:**

The Chair and Director will provide an update on OCWIB activities.

**RECOMMENDATION(S):**

Receive and File

**ATTACHMENT(S):**

None

**Item #10 – INFORMATION**

**JULY MEETINGS  
Recommendation Summary  
April 27, 2016**

**BACKGROUND:**

- Service Delivery & Performance Committee – Thursday, July 14<sup>th</sup>
- Executive Committee – Friday, July 22<sup>nd</sup>
- Full Board – Wednesday, July 27<sup>th</sup>

**RECOMMENDATION(S):**

Receive and File

**ATTACHMENT(S):**

None